



**Arizona Department of Health Services
Office for Children with Special Health Care Needs
Integrated Services Grant**



**Task Force and Committee Tasks
Overview**

2006

INTEGRATED TASK FORCE	
Integrated Task Force will evaluate programs/services for cyshcn in Arizona	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Develop Task Force Membership and explain grant activities	Oversight of all performance measures
Develop an action plan of activities and accountabilities for the Task Force	Oversight of all performance measures
Identify key activities of agencies and communities that might provide an opportunity for expanded partnerships in the development, implementation, or expansion of identified activities	Oversight of all performance measures
Obtain list of current projects, how they are funded, and any outcome data and post on web site, as appropriate	Oversight of all performance measures
Define and monitor needs assessment activities	Oversight of all performance measures
Facilitate partnerships and joint applications for funding among members	Oversight of all performance measures
Facilitate inter-member communication through web site and List Serve	Oversight of all performance measures
Work with agencies to implement a coordinated enrollment and/or eligibility criteria	Oversight of all performance measures
Work with agencies to implement a shared data system	Oversight of all performance measures
Oversee the development and monitoring of the committees	Oversight of all performance measures

QUALITY IMPROVEMENT COMMITTEE	
Oversee all data collection procedures, analysis, and reporting to the Task Force	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Evaluate all data collection activities for appropriateness of instrumentation, analysis, implementation, and interpretation	Oversight of all performance measures
Evaluate the effectiveness of youth and parent involvement	Oversight of all performance measures
Establish specific performance measures to evaluate the progress of the grant	Oversight of all performance measures
Propose additional studies	Oversight of all performance measures
Train youth and parents on consumer-to-consumer interviewing as a methodology for gathering client satisfaction data	Oversight of all performance measures
EDUCATION AND TRAINING COMMITTEE	
Statewide coordination of educational activities regarding cyshcn throughout the state	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Utilize needs assessment data to design and implement training programs for professionals and families	Ease of use Parents as decision makers
Develop a mechanism to collaborate and exchange training materials with other agencies/groups	Medical home
Develop e-learning curriculum and utilize e-learning management system to track learning activities	
Develop train-the-trainer modules for parents and youth	Parents as decision makers Transition
Identify opportunities for parents and youth to present at local, state, and national conferences	Parents as decision makers Transition Medical home Ease of use

CULTURAL COMPETENCY COMMITTEE	
Support participation of under-represented families in decision making, educational, and technical assistance activities	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Support participation of traditionally under-represented families in decision-making, educational, and technical assistance activities.	All performance measures
Provide cultural appropriate education materials for parents and youth	Parents as decision makers Transition Insurance
Ensure cultural competency and representation on the Task Force and all committees	Parents as decision makers Ease of use Transition
Provide written documentation regarding the interplay of cultural and health care beliefs for cyshcn	All performance measures
Engage individuals that are representative of the economic, racial, and ethnic diversity of their communities in the Task Force and committees	Ease of use Parents as decision makers
Develop linguistic proficiency listing that can be used by all agencies for translation	Ease of use
SPECIALTY SERVICES COMMITTEE	
Facilitate ease of use of technological services and how to better link primary and specialty care for cyshcn	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Provide Flagstaff CRS clinic with capability to provide real-time examination of rural Native American locations	Ease of use
INSURANCE COMMITTEE	
Evaluate the insurance coverage for cyshcn	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Assess adequacy of insurance coverage for cyshcn	Insurance
Evaluate identification of cyshcn in commercial insurance plans	Insurance
Identify coordinated funding of services for cyshcn	Insurance
Evaluate the number of uninsured cyshcn and make recommendations	Insurance

PARENT ACTION COUNCIL	
Provide a single informational resource about all activities involving parents throughout the state, and to facilitate cross training, and mentoring of all parents.	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Review local activities and make recommendations to the Task Force	Parents as decision makers Ease of use Medical home Transition
YOUTH ACTION COUNCIL	
Integrate youth perspective into all ISG activities.	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Develop a compensated and diverse Youth Action Council	Transition
Prepare youth, families, and all components of the service delivery system for transition	Transition Ease of use
Provide youth with information and resources on long-term health, access to independent living, and personal assistance services	Transition
Develop a referral network for prevocational counseling	Transition
Provide capacity building and training related to transition	Transition
Develop youth as self-advocates	Transition Ease of use
COMMUNITY DEVELOPMENT INITIATIVE	
Statewide coordination to integrate the Community Development philosophy and approach across and within state agencies. Promote and enhance cross agency collaboration and family partnerships. To facilitate training, and mentoring of families and agency partners.	
Required Activities of the Integrated Services Grant	Applicable MCHB National Performance Measures
Review state and local activities and make recommendations to the Task Force	Parents as decision makers Ease of use Medical home Transition
Develop compensated and supported family leadership	Parents as decision makers
Provide capacity building and training related to community development and family leadership	Parents as decision makers Ease of use
Develop family/professional partnerships at the local, state and federal level.	Parents as decision makers Ease of use Medical home Transition
Evaluate the effectiveness of youth and parent involvement	

